

## Tinsley Forum Staff List

<b>Name</b>	<b>Job Title</b>	<b>Responsibilities</b>	<b>Email address</b>
Alan Barrow	Manager	Overall management of all staff and building.	alan@tinsleyforum.co.uk
Graham Whitfield	Education & Training Manager	All aspects of education and training at Tinsley Forum including management responsibility for Learn Direct. Also management responsibility for Jobnet @ Tinsley.	graham@tinsleyforum.co.uk
Michelle Caudren	Finance and Monitoring Officer	Finance and monitoring for external funders.	michelle@tinsleyforum.co.uk
Victoria Allen	Administrator: Forum 17.5 hrs / Jobnet 17.5hrs	Various administrative tasks / petty cash / personnel.	vicky@tinsleyjobnet.co.uk
Anne Saleh	Community Development Worker	Works with the community to identify issues, needs and problems. Helps to raise public awareness on relevant issues. Aids the development of community based programmes and resources. Encourages participation in activities.	anne@tinsleyforum.co.uk
Janet Thomas	Volunteer Recruitment Coordinator	Works with individuals and community groups to actively encourage volunteering in the community. Supports and develops volunteers. Schedules, plans and implements volunteer recruitment activities.	janet@tinsleyforum.co.uk
Laura Selby	Youth Development Worker	Promotes the positive, healthy development of young people. Provides experiences and support to help them to reach their fullest potential.	Lauras@tinsleyforum.co.uk
Laura Whittaker	Youth Development Worker p/t 17.5 hrs	Promotes the positive, healthy development of young people. Provides experiences and support to help them to reach their fullest potential.	laura@tinsleyforum.co.uk
Dee Kaur	Youth Project Administrator p/t 7 hrs	All aspects of the Youth Project administration.	dee@tinsleyforum.co.uk
Roy Glease	Learn Direct Development Worker	Basic skills and IT Tutor. Roy set up Learn Direct at Tinsley Forum and is responsible for its running and development.	roy@tinsleyforum.co.uk
Kulsoom Iqbal	Education & Training Support Worker & Administrator p/t 25 hrs	Supports Learn Direct users on a daily basis and is responsible for Learn Direct administration duties / database maintenance	kulsoom@tinsleyforum.co.uk

### Tinsley Forum Staff List

<b>Name</b>	<b>Job Title</b>	<b>Responsibilities</b>	<b>Email address</b>
Helen Murphy	Jobnet Advisor	Supports people into full time employment, including job search, cv's, application forms, interview techniques etc.	helen@tinsleyjobnet.co.uk
Paul Dodsworth	Caretaker / Reception	Maintenance of the building, all aspects of health & safety and reception duties.	paul@tinsleyforum.co.uk
Sylvia Smith	Cleaner p/t 10 hrs per week	Overall cleanliness of the building.	